

WELCOME TO THE SCHOOL OF PSYCHOLOGY

1st Semester 2016/2017

Aula T2 – CLA, via Venezia 16 Friday, September 30 th 2016



Enrollment procedures EU Students

UPON YOUR ARRIVAL



STEP 1 : SASSA Service

No

- You'll receive your Badge and a Blue Folder
- You'll be given an enrollment appointment at the International Relations Office

• You have received your Badge and a Blue Folder

Yes

 You should have paid the University Insurance (€24,50)



Enrollment procedures EU Students

UPON YOUR ARRIVAL

On your arrival here, <u>you have shown the</u> <u>payment receipt</u> and you have received:

- **1.** Arrival certificate
- 2. International mobility enrollment form
- 3. Municipal Registrar Office form (2 copies)
- 4. Uniweb activation code



1. Arrival certificate

- This is the form used by Università di Padova. (If needed), you have to send a scan copy to your home University to prove your arrival
- Does your University require its own ARRIVAL CERTIFICATE to be signed? <u>Put it in the Blue</u> <u>Folder. We will sign it and give it</u> <u>back to you at the end of this</u> <u>meeting.</u>

AREA RELAZIONI INTERNAZIONALI, RICERCA E TRASFERI TECNOLOGICO SERVIZIO RELAZIONI INTERNAZIONALI INTERNATIONAL RELATIONS OFFICE	IENTO	Università decli Studi di Padova
Via VIII Febbraio, 2 35122 Padova (hnb) tel -35 049 827 3061 3063 fax -39 049 827 3061 3063 fax -39 049 827 3061 exemusigninpl it CF \$000-60031 P.IVA 60740430233		
DICHIAR Decla		
Si attesta che lo studente We hereby certify that the student		
nato a () il / / bom in on		
iscritto all' coming from	((*))
è assegnatario di una borsa di mobilità E has been selected in the framework of Erasmus +		
che usufruirà presso l'Università degli St at the Università degli Studi di Padova, for the Ac		2016 2017
per il periodo dal al f for the period from till (provisio	(data provvisoria) nal date)	
nell'ambito del flusso coordinato dal Pro under the supervision of Prof.		
Si rilascia la presente dichiarazione in ca legge. This document is issued to the person concerned		
Padova,	Per il Capo Servi	ZÌO N Office
	Belie Ocelip	L' ATTE
	Università degli Studi	di Padova

Enrollment procedures

EU Students

Università degli Studi di Padova SERVIZIO RELAZIONI INTERNAZIONALI Via VIII Febbraio n. 2 35122 Padova (Itelia)



Enrollment procedures EU Students

2. International Mobility – Enrollment form

MDD. 5:69 INIVERSITA' DEGLI STUDI DI PADOVA MOBILITA' INTERNAZIONALE/International mobility DOMANDA DI ISCRIZIONE/Enrolment form UNIVERSITA A sotoscritto'a nel presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presenting the emolenet from at Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione come Exchange Student per l'anno accademico 2016-2017 The undergreed presentare domanda iscrizione accademico 2010 DEGREED (Country):: DEGREED (Country):: DEGREED (Country): DEGREED (Count	1º Telefono Domicilio Mobile 1st telephone nr. Altro Fisso 2º Telefono Domicilio Mobile 2º Telefono Domicilio Mobile 2º Telefono Domicilio Mobile 2º Telefono Domicilio Mobile 2º Telefono: cellulare indiano Fisso 3º Telefono: cellulare indiano Fisso DATA DI ARRIVO REALE DATA PARTENZA PRESUNTA Dichiara di essere consapevole delle responsabilità e delle sanzioni penali stabilite dalla legge (art.76, D.P.R. note the dell'anticonte la decentario nel operativa di oper	Write the date near «Padova» and sign the form Put it in the Blue
NOME Nome Nome Date of birth Orean Abacitase Nome COMUNE DINASCITA (Income Abacitase Nome COMUNE DINASCITA (Income Abacitase Nome CITADINANZA (Income Abacitase) (Nome CITADINANZA (Income Abacitase) (Nome CITADINANZA (Income Abacitase) (Nome COLOR FISCALE da ESSE3+ N. BANDO (IIII) RESIDENZA (Income da de se) (Income da de se) (CAPTrane) (Income da matema) (Income da matema) (CAPTrane) (Income da matema) (Income da matema) (Address in Padora) (Income da matema) (Income da matema) (Address in Padora) (Income da matema) Image (Income da matema) Image Image (Income da matema) Image Image (Income da matema) Image Image (Income da matema) Image <td>Le 100 centre de l'arte de l'arte de la centre de la cent</td> <td>Folder</td>	Le 100 centre de l'arte de l'arte de la centre de la cent	Folder



Enrollement procedures EU Students

Pr. n. ____/ All'Ufficio Anagrafe del Comune di PADOVA <u>SEDE</u> Oggetto: Istanza di iscrizione anagrafe dei temporanei Ai sensi del D.Lgs. 30/2007 e di rilascio del relativo attestato di iscrizione Anagrafica temporanea di cittadino dell'Unione Europea

Il/la sottoscritto/a		
luogo di nascita		
data di nascita		
	residente nello Stato estero di	
documento:		

C HIEDE ai sensi del D.Lgs. 30/2007

L'ISCRIZIONEnello schedario della popolazione temporanea del Comune di Padova di cui all'art. 8 Legge 24 dicembre 1954, n. 1228 e dell'art. 32 D.P.R. 30 maggio 1989, n. 223 IL RILASCIO del relativo attestato di sicrizione:

In Via/Piazza

Marca da bollo

📋 ALLOGGIO ESU ... 📋 ALTRO 🛛 per i seguenti motivi: ATTIVITA' DI STUDIO C/O UNIVERSITA' DI PADOVA

A tal fine, consapevole della sanzioni penali previste all'art. 76 del D.P.R. n. 445/2000 per la falsità degli atti e dichiarazioni mendaci e previamente informato, autorizza la raccolta dei dati per l'emanazione del provvedimento amministrativo ai sensi della Legge n. 675/1996,

DICHIARA

(ai sensi e per gli effetti degil articoli 46 e 76 del D.P.R. n. 445/2000 e art. 9, comma 4 del D.Lgs. 30/2007)

📋 di essere domiciliato all'indirizzo sopra indicato;

☐ di avere la disponibilità di risorse economiche sufficienti al soggiorno; tali risorse sono erogate da _____

e per tutta la durata del corso di studi

di essere in possesso di tessera sanitaria TEAM in corso di validità e/o assicurazione come stabilito dal DLgs. 30/2007

Il/La sottoscritta è a conoscenza che l'Amministrazione ricevente può effettuare controlli in merito alle dichiarazioni rese acquisendo la relativa documentazione d'ufficio e specifica che le dichiarazioni rese sopra verificabili tramite le Università degli studi di Padova e l'Università degli Studi dello Stato di provenienza autorizza il funzionario responsabile del procedimento alla richiesta e visione ed acquisizione della docu necessaria ad eventuail controlli circa la veridicità delle dichiarazioni rese.

IJ/La sottoscritta autorizza le suddette Università ad acconsentire la verifica della disponibilità per risorse economiche sopra indicate, a qualsiasi titolo posseduto, da parte dei funzionari del Comune di Padova in qualità di ufficiali Anagrafe delegati dal Sindaco.

Ai sensi dell'una sopra riportati e procedimento per il quale sono richiesti e verranno utilizzati esclusivamente per tale scopo

Il Richiedente

Padova li _____

☐ por a di hiarazione Università di Padova relativa all'attività di studio da svolgere presso la □ fotocopia documento

Padova

l'Ufficiale d'Anagrafe ricevente

Tel:cellulare

3. Communication to the Municipality of Padova about your stay in Padova (2 copies)

 Write the date near «Padova lì»

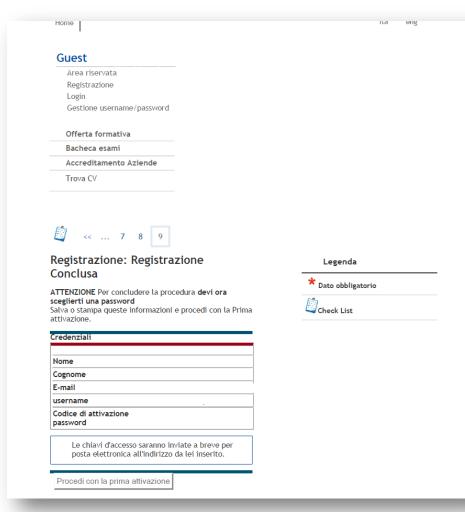


- Sign <u>**both forms**</u>near «Il Richiedente»
- Put <u>both forms</u> in the Blue Folder



Enrollement procedures EU Students

4. Uniweb Activation Code





Thank you Incoming students!



https://www.youtube.com/watch?v=icvVhlq2YOI



Location

School of Psychology

PSICOLOGIA 1 <

- Departments
- Computer rooms
- Labs
- Lecturers' offices



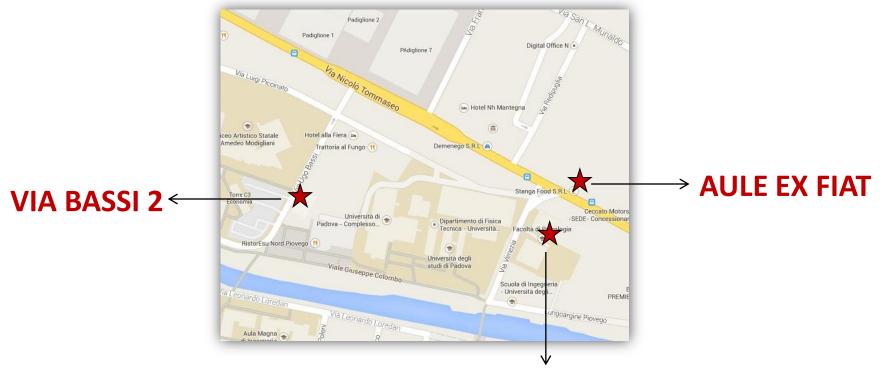
PSICOLOGIA 2 VIA VENEZIA 12

- Lecturers' offices
- Tutoring Service
- Erasmus Office
- Lecture halls
- *Fabio Metelli* Library



Location

At a glance: LECTURE HALLS

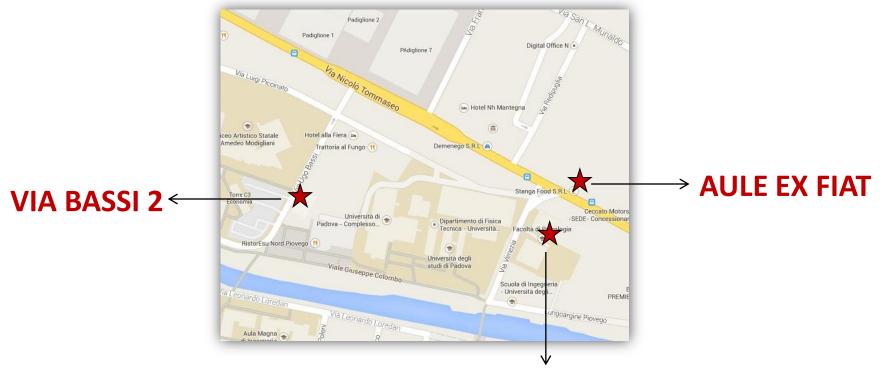


PSICOLOGIA 2 CLA (Centro Linguistico di Ateneo)



Location

At a glance: LECTURE HALLS



PSICOLOGIA 2 CLA (Centro Linguistico di Ateneo)



Location

AULE PSIÇOLOGIA 2, VIA VENEZIA 12







AULE EX-FIAT, VIA VENEZIA 13





Location

VIA BASSI 2





Libraries, study halls, computer labs

Libraries, study halls, computer labs

Incoming students can have access to all the University libraries and study halls.

University Library System: <u>http://bibliotecadigitale.cab.unipd.it/en/</u>

Study Halls: <u>http://www.unipd.it/en/services/study-and-</u> <u>multimedia-facilities</u>



Libraries, study halls, computer labs

Fabio Metelli Library



Psico2 Building, via Venezia 12/2 – 5°floor



Welcome to Library Services Biblioteca di Psicologia "Fabio Metelli"

Opening hours and updates are on the web pages: <u>Biblioteca di Psicologia Fabio</u> <u>Metelli</u> <u>Sistema Bibliotecario di Ateneo</u>

> Help, feedback and contacts: biblioteca.psicologia@unipd.it 049 8276470





• No registration needed



- Always use your student card (badge)
- 174 people maximum allowed



What can you do?

- Find books and articles
- Borrow, renew and reserve
- Use computers
- Search databases
- Request books and articles not owned by the psychology library (ILL/DD service)
- Print and self-service photocopy
- Attend to library trainings on resources



Off-campus connection

All electronic resources can be accessed off campus through the Auth-proxy connection.

Information and instruction: http://bibliotecadigitale.cab.unipd.it/en/authproxy



Tutoring Service

Tutoring Service (Tutorato)

A team of master or PhD students: they can help and support you about the administrative procedures and they can also help in case of doubts about exams (consulence for orientation in choosing exams, how to sign up with Uniweb...) and difficulties in studying.

PSICO2, first floor

Opening hours :

Monday-Friday 9.30 AM - 1.30 PM,

Tuesday and Thursday also 1.30-5.30 PM



Education

Education: courses, schedules, exams Course catalogue

- **1**. Complete course catalogue:
- http://didattica.unipd.it/offerta/2016/PS
- **2**. Courses held in English @School of Psychology:

http://en.didattica.unipd.it/catalogues/2016/PS

3. You can attend courses in any other Department/School, but please note that in this case timetables may overlap!

In English: <u>http://en.didattica.unipd.it/catalogues</u> In Italian: <u>http://it.didattica.unipd.it/</u>



Changing the Learning Agreement

• If you do not have a form for changing your courses: download, fill in, print and sign it http://www.unipd.it/en/node/1312

•Ask your Departmental Coordinator in Padova to help you decide which courses to add or drop and have the form signed from him/her. The Departmental Coordinator is <u>the professor in</u> <u>charge of the exchange with your University</u>.

•Go then to the International Office (Palazzo del Bo) to have the form stamped and sent to your university by e-mail. After the changed Learning Agreement has been counter-signed by your university, you will be sent an e-mail





Some advice

✓ Master Cognitive Neuroscience and Clinical Rehabilitation

you have to ask for the authorization to attend these modules to the lecturers (e-mail)

✓ Bachelor Scienze e Tecniche Psicologiche

E-learning Bachelor: lectures are held on-line

If you need more information about course units of this Ba Degree Course you can contact Mrs. Alessandra Torresan, alessandra.torresan@unipd.it Office Hours: Mon. To Fri. 9am-1pm Ground floor, PSICO1 Building





Some advice

✓ ABILITA' INFORMATICHE (in Italian)
 ✓ LINGUA INGLESE (in English)
 ✓ COMPUTER SKILLS (in English)
 ✓ ACADEMIC ENGLISH (in English)

These **course units** do not provide you with a grade but with an evaluation "passed" or "failed". If you need a grade and not this kind of approval, please come to the Erasmus Local Office at the School of Psychology and we'll tell you what to do.





Some advice

✓ **Corsi Integrati:** it's compulsory to take both modules!

	LE (C.I.)	
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Рпныра	ioni sull'insegnamento	
orso di studio	Corso di laurea in SCIENZE PSICOLOGICHE COGNITIVE E PSICOBIOLOGICHE PS1082, ordinamento 2011/12, A.A. 2014/15	
Crediti formativi		
enominazione ingle	ese GENERAL PSYCHOLOGY (I.C.)	
	a No	3377627428
bbligo di frequenza	No	
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Education

Course Schedule

didattica.unipd.it/offerta/2016/PS

Browse through

Degree Courses pages

"Search" tool Title of the course unit

Uniwet

🔛 Webmail

EN

Sear

Università degli Studi di Padova

Educational offer

Home > Educational offer 2015/16 > School of Psychology

First cycle degree D.M. 270/2004 (L)				
Degree course code	Degree course name	Offered 2015/16	Duration (years)	Class (Ministerial field of study code)
PS2192 2015	2SYCHOLOGICAL SCIENCE	YES	3	L-24
PS1842 2011	PSYCHOLOGICAL SCIENCES AND TECHNIQUES	YES	3	L-24
PS1082 2015	COGNITIVE PSYCHOLOGY AND PSYCHOBIOLOGY (Ord. 2015)	YES	3	L-24
PS1082 2011	COGNITIVE PSYCHOLOGY AND PSYCHOBIOLOGY (Ord. 2011)	NO	3	L-24
PS1083 2011	PSYCHOLOGY OF PERSONALITY AND INTERPERSONAL RELATIONSHIPS	YES	3	L-24
PS1084 2011	DEVELOPMENTAL AND EDUCATIONAL PSYCHOLOGY	YES	3	L-24
PS1085 2011	SOCIAL AND WORK PSYCHOLOGY	YES	3	L-24

Unind if

Contacts

▼ Second cycle degree D.M. 270/2004 (LM)				
Degree course Offered Duration code Degree course name 2015/16 (vears) field of s		Class (Ministerial field of study code)		
PS1932 2014	PS1932 2014 COGNITIVE NEUROSCIENCE AND CLINICAL NEUROPSYCHOLOGY YES		2	LM-51
PS1091 2015	NEUROSCIENCE AND NEUROPSYCHOLOGICAL REHABILITATION (Ord. 2015)	YES	2	LM-51



Education

Academic Calendar

	Lectures	Examination
First semester	3 rd October 2016 (Ba Degree Courses) 10 th October 2016 (Ma Degree Courses) January 24 th 2016	23 rd January 2017 24 th February 2017
Second semester	27 th February 2017 9 th June 2017	12 th June 2017 21 st July 2017
(Extra examination period)		24 th August 2016 23 th September 2016



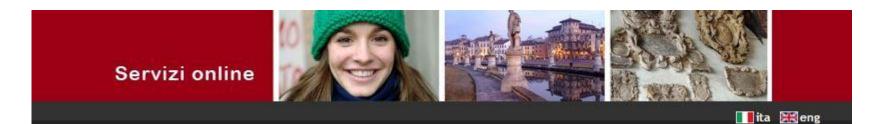
Education

Unipd Account

- Save the information about your account in order to recover your password if needed
- You can ask for help to Buddies and Tutors

Same credentials for:

- UNIWEB: exams registration and acceptance of grades
- Moodle: sharing courses materials and information
- Webmail: institutional e-mail account





Education

Moodle

http://elearning.unipd.it/scuolapsicologia

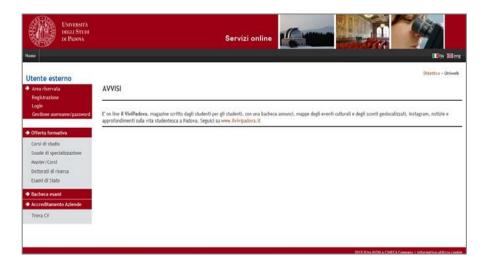
E-learning platform: use it to download courses material (slides, pdf, videos...)



Uniweb

http://uniweb.unipd.it/Home.do

Web platform: use it to enrol for exams and accept the grades









Education

Exams: dates or appelli

1) You have to browse Didattica website for Ba or Ma Degree Course.

http://didattica.unipd.it/offerta/2016/PS

In order to know in which Degree Course is held an exam, check it on the Syllabus

2) From the website of the School of Psychology, click on *Esami* in *Informazioni* menu.

http://www.psicologia.unipd.it/



Education

Exams: signing up on Uniweb

•Sign up using Uniweb from 10 to 4 days prior the exam date (*appello*). This step is mandatory, otherwise you won't be able to sit the exam!!!

•When the grade will be published you'll have 7 days to refuse it. If you don't refuse it, the grade is considered accepted (tacit approval)

•After these 7 days all grades will be recorded in Uniweb by the teacher

• If you refuse a grade you can re-sit the exam on the next available date (*appello*) or in the next session (june-july)





GRADES

- A grade between 18 (min) and 30 (max) means you have passed the exam
- Check that all your exams have been registered on your online booklet (libretto online) before the end of your mobility

Your ToR will be based on what will be written on your booklet!



Education

Learning Italian

- You have at your disposal a free Italian course offered by CLA <u>http://cla.unipd.it</u>
- For Erasmus students the course will start on Monday 12th October . Please remember to confirm your class.
- CLA offers also movies for rent, a tandem programme, theatre courses and much more.
- Sign up for a Face 2 face tandem!



Managing your Mobility

Extension of the Mobility Period



- Go to the International Office (Palazzo Bo) to get the application for the extension
- Sign it and have it signed from your Departmental Coordinator in Padova
- Hand it in to the International Office (Palazzo del Bo), they will send it to your university by email
- After your university counter-signs the application for approval, you will be sent an e-mail
- Inform Sassa Service that you will require an extension for the accommodation



Useful Tips

Useful Tips

1. How to get in contact with a Professor

- <u>http://www.didattica.unipd.it/</u>
- Write the Professor's surname in the website search engine
- Click on the Professor's name which appears next to the course title
- Visit the Professor's page where you will find all the contact information and their office hours.



Useful Tips

2. How to write/talk to a Professor

The relation between teachers and students is pretty formal in Italy

Please remember to use the courtesy form (LEI) if you are speaking or writing in Italian

e.g. "<u>Buongiorno professoressa</u> Bianchi, sono uno studente Erasmus di Coimbra, posso <u>chiederle</u> un'informazione?"



Useful Tips

3. Services you may have access to

 With your badge you can eat in all the canteens: <u>http://www.unipd.it/servizi/opportunita-tempo-</u> <u>libero/ristorazione/ristorazione-studenti?target=Studenti</u>
 Prices for exchange students: 4,60 half / 5,70 full

> Sports and hobbies:

http://www.unipd.it/target/studenti/salute-e-tempolibero



Useful Tips

Health

The EHIC/TEAM, European Health Insurance Card

- EU Citizens residing in Italy are eligible for public health care, producing the EHIC (or TEAM) card issued by their respective country of origin
- The EHIC makes the holder eligible for urgent and necessary health care, with direct access to the health care structures.
- Should you need medical assistance, please consult a General Practitioner or family doctor first, chosen from the lists posted in all health care districts.

<u>http://www.unipd.it/en/sites/en.unipd.it/files/teamINGLESE.pdf</u>



Useful Tips

Specialist services at the University of Padova

- Gynecology Service
- > Andrology Service
- > Psychological Assistance Service (S.A.P.)
- > Psychiatric Consultancy Service (S.C.P.)

http://www.unipd.it/en/services/health-sports-and-recreation



GROUPS AND ASSOCIATIONS

International Students

http://www.esnpadova.it

University

http://www.unipd.it/servizi/opportunita-tempo-libero/associazioni

City

http://visualizza.provincia.padova.it/portale.php?MODULO=48&azione=visDati



Useful Tips

LEISURE

DISCOVER PADOVA

- http://www.ilvivipadova.it/live
- <u>http://www.esnpadova.it/</u>
- <u>http://www.padovaeventi.org/</u>
- <u>http://www.padovaoggi.it/eventi</u>

- <u>http://www.unipd.it/universita/patrimonio-artistico-culturale</u>
- <u>http://www.unipd.it/musei/en/index.html</u>
- <u>http://www.discoverpadova.com/</u>
- <u>http://madtrip.co/explore/padova</u>
- <u>http://padovacultura.padovanet.it/it/musei</u>



Useful Tips

PRACTICING YOUR RELIGION

CATHOLIC CHURCHES WWW.DIOCESIPADOVA.IT

JEWISH COMMUNITY

26, Via Piazze – Padova

EVANGELIC CHURCH

6, Corso Milano – Padova

GREEK ORTHODOX CHURCH

c/o Chiesa di San Clemente, Piazza dei Signori - Padova

ROMENIAN ORTHODOX CHURCH

Via Vigonovese 71 - 35127 Padova

EVANGELIC CHRISTIAN CHURCH

Via Pietro Martire Vermigli – Padova

ISLAMIC ASSOCIATION - LA MOSCHEA DI PADOVA

156, v. Ponte Vigodarzere - Padova



Useful Tips

RESPECT THE ENVIRONMENT

Bike culture

<u>http://www.goodbikepadova.it/</u>

<u>http://www.lamentecomune.it/</u>

Selective waste

<u>http://www.padovanet.it/dettaglio.jsp?id=2409#.VeA</u> <u>OpPntlBf</u>



International Relations

International Relations School Erasmus Office

Contact Person: Sara Pellegrini

Psicologia 2 building, 1° floor erasmus.psicologia@unipd.it tel. 0498276163

Erasmus Psicologia Università Padova

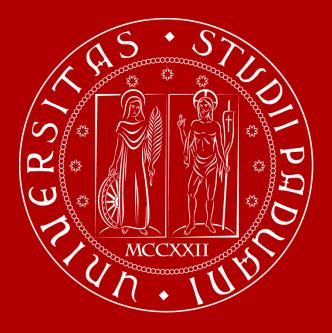
Office Hours

from Monday to Thursday, 10 am to 1 pm

Monday and Wednesday also 3 pm to 4.30 pm

by appointment only (telephone or e-mail)

www.psicologia.unipd.it/en/erasmus-and-international-students



UNIVERSITÀ DEGLI STUDI DI PADOVA

THANK YOU

Servizio Relazioni Internazionali